

MEETING MINUTES

SOUTH RUTLAND ELEMENTARY PARENT ADVISORY COUNCIL

Thursday, September 13th, 2018 @ 6:35 pm

Meeting called to order by Toni Koryakuss, SRE PAC President

ATTENDANCE

Sally McLaren	Julie Thibert	Shasta Scott	Jolene Tregilges	Petra Thutewohl
Karl Peters	Sue Miles	Jaishmeen Brar	Andrea Blanchard	Toni Koryakuss
Trever Leskie	Mark Watson	Cherylee Morrison	Kimberley Parker	Corinne Herman

AGENDA APPROVAL

Tori K. made the motion to adopt the September 13th, 2018 Agenda. Julie T. seconded. All in favour.

APPROVAL OF MINUTES

Jolene T. made the motion to adopt the June 7th, 2018 minutes. Julie T. seconded. All in favour.

PRESIDENT'S REPORT: TONI KORYAKUSS

We received thank you cards regarding the Bursaries that our PAC awarded. They were passed around for those who wanted to read them.

We had a fun year last year and despite some ups and downs we had a successful year. Hoping our team this year will do great things.

We had a successful first day back to school, the PAC provided coffee and a snack before school started. Our first hot lunch was a successful day.

Our first movie night is planned for September 20th.

The brown bag program starts on September 17th, until then the PAC has been helping out with snacks. There were some plums donated as well.

We have our big event dates planned up until winter break.

There had been discussion around changing the schools photographer. After doing some research we will be using the same company this year. They also gave us some information on a school fundraiser we could do.

We have 65 members on our SRE PAC Facebook page. Our goal is to keep families more informed this year via Facebook page and notices home in agendas as needed.

We will be having our PAC Spaghetti Dinner on October 25th. We need volunteers for a committee and we will be doing the Raffle Basket Fundraiser as well.

All of our PAC items have been relocated to the PAC kitchen. Locks are required for where we will be keeping the cash box and for some of the supply cupboards.

Toni K. made a motion to approve spending money on locks for the PAC kitchen cupboards. Julie T. seconded. All in favour Note: Mr. Watson said that the school district may take care of it for us.

Field Trips: There will be a system when it comes to field trips, we need to have dollar limits for each class in regards to field trips. Teachers need to be made aware there are funds to be used for field trips as well. \$760 is the average that has been spent per class on field trips in the last 3 years including bussing.

Toni K. made a motion to pass a \$500 budget for field trips including bussing per class for the 2018/2019 school year. Petra T. seconded. All in favour.

The PAC storage locker needs to be cleaned and organized. We have an agreement with Burger Baron to order supplies at restaurant cost for us and we need a place to put the supplies.

Julie T. made a motion to spend \$500 for Burger Baron to order a years worth of supplies for us. Trevor L. seconded. All in favour.

There are sign-up sheets for the PAC scheduled events and for hot lunch. We need volunteers to participate for these events to happen.

We have four available babysitters for the PAC meetings this year and will be rotating each month.

COPAC REPORT: CHERYLEE MORRISON

Cherylee missed the first meeting of the year, but will receive a meeting minutes draft from the secretary. The meeting is the first Monday of every month and parents are welcome to attend. Cherylee is on the COPAC Executive committee again and also the Safe Schools committee. If you are looking for more information on the COPAC you can check out their website and Facebook page.

VICE-PRESIDENT'S REPORT: position available

Andrea Blanchard nominated Sue Miles for the position of Vice-President and she accepted.

TREASURER'S REPORT: ANDREA BLANCHARD

Account balances were presented, totals are as of September 13th, 2018.

SRE PAC gaming account \$642.57, SRE PAC general account \$9,088.12, Grade 5 Account \$4,706.12.

This does not include all outstanding deposits and field trip requests/bussing invoices for year end. Have 2 invoices totalling \$2,405.00 for bussing and \$5,331.32 for field trips, totalling \$7,736.32. This includes grade 5 trips, bussing I need to break out to finalize as well as a couple of outstanding deposits.

Profit & Loss report as of September 13th, 2018 was also provided.

Andrea B. made the motion to accept the account balances & Profit and Loss as presented. Jolene T. seconded. All in favour.

PRINCIPAL'S REPORT: MARK WATSON

Staffing: This year we have about 32 staff members working with approximately 186 new and returning students. We are staffed for 10 classrooms. Karl Peters and Alyssa Bergen have agreed to be our staff representatives at the PAC meetings.

2018-19 Registration: Our current enrollment is 186 which is 8 more than projected and up 15 from our starting enrollment of 2017-2018 school year.

Dress Code: As discussed at our June Meeting, our dress code has been changed slightly for 2018-19 school year. These changes are reflected in our student agendas.

School Photos: Our School photos are scheduled for October 9th. Please note that is the Tuesday after the Thanksgiving weekend.

Communicating Student Learning: How we communicate our student's learning with parents is evolving. As we move into the 2018-19 school year we would like to continue this journey with our parents. Our staff has committed time to building a communication report that better reflects the current curriculum and are looking forward to developing and sharing with you.

After School and Announcements: We respectfully ask that parents wait for their children outside at the conclusion of the school day so as not to impact our school routines.

Office Renovations: Our office renovations are nearing completion, I would be happy to tour through with anyone who is curious about the project. In regards to the Display Case at the front, we will find a way to update it. The exterior of the school will be painted next summer.

COMMITTEE REPORTS:

HOT LUNCH - Jolene T.: Our first hot lunch we had 138 orders with only 1 weeks notice. We made a profit of \$249.12 on the first one and will make a profit of \$204.76 on the second one. The hot lunch online ordering is set up, it will be available from the 16th to 24th each month for the following months hot lunches. Please pay online.

There is a Vendor's Expo coming up where you can go and try food from various vendors for hot lunch options.

FUNDRAISING - Andrea B.: We will be participating in a Created by Kids fundraiser. The kids create art and then it can be printed on various mediums, cards, mugs etc.

Our popcorn treat day will be starting the first week of October. We have already purchased the oil required in bulk for the year as it was cheaper that way.

GRADE 5 FUNDRAISING: We still need a parent liaison for the Grade 5 classes.

BC FRUIT AND VEGGIE PROGRAM - Julie T.: Recertified for Food Safe certificate. The first shipment arrives on September 24th and will be baby carrots.

OTHER/NEW BUSINESS:

Jolene T. mentioned that the Glenrosa School PAC had \$20,000 or more of their funds go missing, it was in the news. Asked if there was a way we could help. The School District is involved regarding funding help.

It was proposed we have an audit of our financials to prevent that from happening with our PAC. Current measures we have in place include, 2 signatures are required when cheques are written and receipts have to be turned in to treasurer for a cheque to be written.

Andrea B. will check into accountants who could do an audit of our financials. Also, the COPAC site has information for best practices regarding PAC financials.

Upcoming Events:

PAC Movie Night: September 20th

PAC Spaghetti Dinner: October 25th

PAC Activity Night (TBD): November 22nd

PAC Christmas Dance: December 20th

NEXT MEETING SCHEDULED FOR - THURSDAY, OCTOBER 11th, 2018.

Motion to adjourn (8:15 p.m.) Julie T. will bring snacks.