

MEETING MINUTES

SOUTH RUTLAND ELEMENTARY PARENT ADVISORY COUNCIL

Tuesday, May 7th, 2019 @ 6:35 pm

Meeting called to order by Toni Koryakuss, SRE PAC President

ATTENDANCE

Amanda Kraft	Tami Cameron	Ashley Power
Donna Pinion	Lisa Fennell	Julie Thibert
Jennifer Larsen	Darcee Kimbauer	Shawn Fennell
Corinne Herman		
Cherylee Morrison - CO-PAC representative		Toni Koryakuss - President & Signing Authority
Suzan Miles - Vice-President & Signing Authority		Sally McLaren - Secretary & Signing Authority

AGENDA APPROVAL

Agenda amendments: add Grade 5 committee representative, Lisa Fennell., add Hot Lunch, CO-PAC & Fruits & Veggies under #3.

Jen L. made the motion to adopt the amended agenda. Cherylee seconded.

Motion carried by majority vote.

APPROVAL OF MINUTES

Jen L. made the motion to approve the February 7th, 2019 minutes. Darcee K. seconded. **Motion carried by majority vote.**

PRESIDENT & VICE PRESIDENT'S REPORT: TONI KORYAKUSS & SUE MILES

Reviewed the PowerPoint presentation regarding the updates on the SRE PAC Investigation for those in attendance who hadn't seen it yet.

Update on Accounts and Investigation

Civil Suit update: Letter was served from our Lawyer to the party in question. We will be receiving all misappropriated funds from PAC back in 3 years via a payment plan. The person in question admitted to fraudulent activity, they can't declare bankruptcy.

The gaming commissioner will let us know by the end of June if we can apply for a Gaming Grant for September.

TEMPORARY TREASURER'S REPORT: SUE MILES, (since Dec. 6th, 2018)

The SRE PAC bank account balances as of May 7th, 2019 are as follows:

General account balance is \$8,831.48

Grade 5 account balance is \$2,617.21

Gaming Grant account balance is \$48.95

COMMITTEE REPORTS:

FUNDRAISING/UPCOMING EVENTS - Toni K. & Sue M.:

- a) **June 7th, BBQ & Movie Community Event:** It will be a combined Family BBQ & Movie night on June 7th, 2019.
- We have a permit for 1,000 people max for the movie
 - Given go ahead to apply for 50/50 licence & raffle license for event
 - Printing of 200 posters to put around town has been donated
 - SRE families able to pre-purchase tickets and food through hotlunche.net before event
 - SRE staff have signed up to help with ticket sales & concession at event
 - There will be a silent auction & raffle baskets if license approved
 - Bottle Drive at event, split profit with the Grade 5's
 - Recapped sponsorships received to date for event, over \$8,000 in donations to cover costs
 - Event map/layout was presented, School District #23 is providing a stage for our entertainment etc.
 - As of May 7th, 2019 we have 12 booth & game stations being provided by businesses, setup will be similar to the Healthy Kids Day put on by the Y with businesses advertising and having activities.
 - The Kettle Corn business is coming and a portion of the profit from bags sold will go to SRE PAC
 - The Concession is where we are hoping to make a lot of our profit
 - SUN FM will be providing radio advertising for our event

The estimated budget for the June 7th, 2019 BBQ & Movie Community Event is \$2,500.

Jennifer L. made the motion to accept the budget for the June 7th, 2019 event. Amanda K. seconded.
Motion carried by majority vote.

GRADE 5 FUNDRAISING - Lisa F.:

- a) **Budget & update:** The Grade 5 committee has a meeting scheduled for May 9th, 2019
- Bookkeeping costs will be covered by SRE PAC because we are getting the misappropriated funds back.
 - An estimated budget of \$3,000 was presented for the Grade 5 special upcoming events as well as a fundraising summary for May 2019. It was recommended to change it to \$4,000 to be sure everything that could come up as an expense is covered.

Lisa F. made the motion to spend up to \$4,000 for the Grade 5 upcoming special events. Jennifer L. seconded. **Motion carried by majority vote.**

HOT LUNCH - Jen L.: a) Presented February to Junes Hot Lunch Report as of May 7th, 2019.

Estimated profit for the year is \$2,304.41.

b) Burger Baron will be providing burgers etc for our event, it didn't work out to try to do a free burger for every student for Hot Lunch.

c) Online hot lunch program: We received an invoice from HotLunches.net for hosting fees for the next school year that needs to be paid to continue program.

Jennifer L. made a motion to pay the invoice of \$223.13 to have the HotLunches.net program for next year. Cherylee M. seconded. **Motion carried by majority vote.**

COPAC REPORT: CHERYLEE MORRISON

We need a new liaison from our PAC to represent us at the CO-PAC meetings every month. If interested check the website or talk to Cherylee about the position. Representatives from all the schools are at the CO-PAC meetings and all schools have a vote when it comes to the BC CO-PAC as well.

Sarah S. is continuing as the CO-PAC President and Cherylee M. will still be on the CO-PAC Board as a member at large and representative from the Aboriginal side.

Every month there are educational events happening that are put on by the CO-PAC, for more information check their website <http://www.copac.sd23.bc.ca/Pages/default.aspx>.

The COPAC meetings happen the first Monday of the month and are held at the Hollywood Road Educational Centre at 7:00 pm. There is a representative from every school in the district who attends.

BC FRUIT AND VEGGIE PROGRAM - Julie T.: The mini peppers were a huge hit, but the milk had been left on the counter and was tossed as it wasn't safe to serve. The last delivery of the year will be mini cucumbers on May 28th, 2019.

PRINCIPAL'S REPORT: MARK WATSON - not present at this meeting.

Request for Funds: There were no requests for field trips presented at this meeting.

PRESIDENT: TONI KORYAKUSS

- June 13th, 2019 SRE PAC Elections Positions available:
 - Executives
 - President
 - Vice President
 - Treasurer
 - CO-PAC
 - Non-executive committees
- Hot Lunch coordinator

A newsletter was passed around regarding the SRE PAC Elections for the 2019/2020 school year and a copy will be going home with all students.

OTHER/NEW BUSINESS:

A question was raised about there being follow-up when people have volunteered to help at events etc. and they haven't been contacted after providing information. Donna P. volunteered to help organize volunteers for our upcoming event.

NEXT MEETING SCHEDULED FOR - THURSDAY, June 13th, 2019 - Elections meeting.

Motion to adjourn (8:40 p.m.)

NOTES - Important changes after meeting:

- **June 7th, 2019 BBQ & Movie Community Event was changed to June 14th, 2019 due to unforeseen weather circumstances.**
- **June 13th, 2019 SRE PAC Elections meeting was changed to June 19th, 2019 due to event date change.**