

MEETING MINUTES

SOUTH RUTLAND ELEMENTARY PARENT ADVISORY COUNCIL

Tuesday, June 19th, 2019 @ 6:05 pm

Meeting called to order by Toni Koryakuss, SRE PAC President

ATTENDANCE

Ashleigh Power	Julie Thibert	Bob Hayes
Heather Johnson	Corinne Herman	Andrew Fredrick
Darcee Kirnbauer		
Cherylee Morrison - CO-PAC representative		
Toni Koryakuss - President & Signing Authority		
Suzan Miles - Vice-President, Interim Treasurer & Signing Authority		
Sally McLaren - Secretary & Signing Authority		
Amanda Kraft - Treasurer & Signing Authority		

AGENDA APPROVAL

Agenda amendments: change the C in Amanda Craft's name to a K.

Toni K. made the motion to adopt the amended agenda. Suzan M. seconded.

Motion carried by majority vote.

APPROVAL OF MINUTES

Heather J. made the motion to approve the May 7th, 2019 minutes. Ashleigh P. seconded.

Motion carried by majority vote.

ELECTIONS by Heather Johnson - former PAC President

Nomination Votes:

There was only one nomination received for each elected executive position of President, Vice-President and Treasurer for the 2019/2020 School Year.

President - Toni Koryakuss

Vice-President - Suzan Miles

Treasurer - Amanda Kraft

Secretary - Sally McLaren

Toni Koryakuss accepted the position of President. Amanda Kraft accepted the position of Treasurer. Suzan Miles declined the Vice-President position. Sally McLaren will be staying on as Secretary.

Nominations for available positions:

Vice-President - no nominations at this time.

COPAC Rep - Toni Koryakuss

Hot Lunch Chair - Jen Larsen (take care of food ordering, parent communication etc.)

Hot Lunch Co-Chair - Darcee Kirnbauer (to be in charge of volunteers and be at school on Hot Lunch days)

Committee Positions: Fruit & Veggie - Julie Thibert, Grade 5 Parent Liaison - TBD

Suzan Miles nominated Toni Koryakuss for the position of COPAC Rep and she accepted.

Ashleigh Power nominated Darcee Kirnbauer for the position of Hot Lunch Co-Chair and she accepted.

PRESIDENT'S REPORT: TONI KORYAKUSS

Thank you everyone for your support in her leading of the PAC this last school year, especially through all the ups and downs we have had.

Update on Accounts and Investigation

The gaming commissioner informed us the report will be completed by the end of the school year and it's looking positive for us to be able to get a grant for the next school year due to all the security measures we have implemented.

INTERIM TREASURER'S REPORT: SUZAN MILES, (since Dec. 6th, 2018)

The SRE PAC bank account balances as of June 19th, 2019 are as follows:

General account balance is \$15,793.32 - debts are being paid off, there are still bills to be paid, our balance should be around \$13,000 when all is said and done.

Grade 5 account balance is \$2,192.74

Gaming Grant account balance is \$45.95 - bank fees came out, balance will increase after money is deposited from event raffle & 50/50 draw money.

Bookkeeper will be completing our year-end for January 1st, 2019 to June 28th, 2019 as soon as all paperwork is completed.

Thank you to Mr. Watson and School District #23 for sponsoring field trips for students with only small charges to parents.

VICE PRESIDENT'S REPORT: SUZAN MILES

Informed everyone she is stepping down from the position as Vice-President. Said she wished more parents were in attendance to hear about and share in the PAC's success. It's been a long road to get to where the PAC is now, including changing the event date. We have been able to create a lot of fraud awareness for the community through this experience.

Thank you for the opportunity to be a part of this team and for all the support received from the Executive, Toni K., Cherylee M. & Sally M. Thank you to Bob H. and Andrew F. for their countless volunteer hours at SRE and for the SRE PAC.

COMMITTEE REPORTS:

FUNDRAISING - Toni K.:

- a) **June 14th, BBQ & Movie Community Event:** We had a great celebration! There will be personal acknowledgements will be sent to everyone who sponsored our event.
 - \$7,790.10 was our Revenue earned after all expenses came out.
- b) **June 23rd - Joint PAC & Grade 5 Bottle Drive:** We need volunteers to help with sorting at the Bottle Depot. It is being organized by the Grade 5 committee & parents have already volunteered.

Toni K. made the motion to deposit the proceeds from the bottle drive to the Grade 5 account. Sally M. seconded. **Motion carried by majority vote.**

HOT LUNCH - Jen L.: not in attendance - Year-end report will be presented in September 2019.

BC FRUIT AND VEGGIE PROGRAM - Julie T.: Submitted application for the school to receive the fruits, veggies and milk again next year.

COPAC REPORT: CHERYLEE MORRISON

CO-PAC is still looking for nominations for available positions, check website if interested, <http://www.copac.sd23.bc.ca>.

We have been a great example of creating awareness in the community regarding fraud. There will be a parenting conference and one of the topics is going to be fraud awareness. Also making recommendations for a checklist that can be given to PAC's regarding what to watch out for in regards to fraud and doing due diligence by having an accountant outside of the school doing the books.

The COPAC meetings happen the first Monday of the month and are held at the Hollywood Road Educational Centre at 7:00 pm. There is a representative from every school in the district who attends.

GRADE 5 FUNDRAISING - Lisa F.: not in attendance.

- a) **Budget & update:** The Grade 5 committee will be spending all the money they have fundraised on this years Grade 5 class.

PRINCIPAL'S REPORT: MARK WATSON - not present at this meeting.

Request for Funds: There were no requests for field trips presented at this meeting.

OTHER/NEW BUSINESS:

None at this time.

NEXT MEETING DATE TO BE CONFIRMED - September 2019.

Motion to adjourn (6:55 p.m.)