

MEETING MINUTES

SOUTH RUTLAND ELEMENTARY PARENT ADVISORY COUNCIL

Thursday, November 12th, 2019 @ 6:35 pm

Meeting called to order by Toni Koryakuss SRE PAC President

ATTENDANCE

Lindsey Gerk	Matthew Gerk	Donna Pinion	Heather Johnson
Petra Thulewohl	Julie Thibert	Corinne Herman	Lisa Fennell
Heather Johnson	Shasta Scott	Dianna Jensen	Allison Barton
Mark Watson			

Toni Koryakuss - President & Signing Authority
Suzan Miles - Vice-President & Signing Authority
Sally McLaren - Secretary & Signing Authority

AGENDA APPROVAL

Suzan M. made a motion to adopt the agenda. Lisa F. seconded.

Motion carried by majority vote.

APPROVAL OF MINUTES

Suzan M. made a motion to approve the October 17th, 2019 minutes. Petra T. seconded.

Motion carried by majority vote.

Note: Minutes will be updated on the website 7-8 days after the meeting.

PRINCIPAL'S REPORT: MARK WATSON

Staff update: Allison Barton is our new teacher liaison and has two children attending the school.

Student and Community Scan: How we communicate our student's learning with parents is evolving. As we move into the 2019-20 school year we would like to continue this journey with our parents. In the 2019-20 we will be "scanning" our learning community in an effort to focus our school improvement efforts.

Crosswalk Patrollers: Our crosswalk patrollers started duty last week. I would remind all parents to please take and model using crosswalks with their children. They have a CEA helping and would like to remind parents that u-turns aren't allowed in front of the school. Mr. Watson will check with traffic person about getting a sign put up.

After School and Announcements: We respectfully ask that parents wait for their children outside at the conclusion of the school day so as not to impact our school routines and listen to the announcements.

Renovations: Our outside painting is nearing completion but there are more changes ahead as they will be installing cladding under the windows and there is still work to do on the front entrance. I appreciate your patience and (like you) am looking forward to completion.

Head Start Program: The Indigenous Head Start Preschool has arrived. My understanding is that they are already fully registered and looking forward to welcoming preschool students in November.

Welcome: To our new intermediate teacher Ali Macquisten. Ali will be working with our intermediate classes in the mornings.

Gratitude: Our District theme for the year is "Gratitude". Gratitude is tied to happiness and to improve overall functioning. Gratitude starts with noticing.

Communication: I would ask that communication to our learning community be directed through our school website [http://www.sre.sd23.bc.ca/Pages/default.aspx#/="](http://www.sre.sd23.bc.ca/Pages/default.aspx#/=). In our social media world we have many options for communication and all of them come with potential issues. I would ask that we use our website as our primary and hopefully most up to date information resource.

Request for Funds: There were no requests for field trips presented at this meeting.

PRESIDENT'S REPORT: TONI KORYAKUSS

Welcome to Allison Barton our new teacher liaison with the PAC.

We have a busy November, excited about upcoming Fundraisers and passed fundraisers success. December will be lighter for PAC activities as it's usually such a busy month for families.

Our November 21st Craft Fair is a great opportunity for christmas shopping.

We will be doing Raffle Basket ticket sales the week of December 9th to 13th leading up to the Christmas concert. We will also be doing Secret Santa again this year.

There will be NO PAC meeting in December. The next one will be January 16th, 2020.

Our PAC Facebook page will continue to have commenting turned off.

We will be working on improving communication with committees, have drawn up a new committee outline process for committee heads to follow, so we have consistent communication. We need to keep in mind when organizing fundraisers that ordering and payment need to be done online to minimize cash payments.

VICE PRESIDENT'S REPORT: SUZAN MILES

Popcorn: Popcorn sales are doing well, made almost \$300 selling "Spooky Popcorn" and have been selling over \$200 every week. We have now picked up 21 boxes of popcorn that should take us through to January 2020.

COMMITTEE REPORTS:

HOT LUNCH: no report given.

GRADE 5 FUNDRAISING - Heather Johnson:

Grade 5 Movie Night on on November 14th, 2019.

A notice will go home this week regarding baking donations for November 21st event and teachers are aware.

Trying to get in contact with someone at Save-On-Foods regarding doing a hot dog fundraiser in front of the store.

Bottle Drive Fundraiser: Everything is all set up now and notices have been sent out.

TREASURER'S REPORT: AMANDA KRAFT (Toni K. presented as Amanda K. wasn't present)

The SRE PAC bank account balances as of November 12th, 2019 are as follows:

General account balance is \$12,778.10

Grade 5 account balance is \$444.65

Gaming Grant account balance is \$1,35.71

Grade 5 Account

Bookkeeper is still finalizing October's totals, there will be a transfer for movie costs, \$60 owed to General Account.

COPAC REPORT: LISA FENNELL

Attended COPAC meeting, was asked to find out about our school learning plan, if we have one. We do, it's on our website, students are at the centre of learning, both socially and emotionally in the classrooms and on the playground.

Check out the BCCPAC website as it also has information and is the umbrella for all the PAC's.

There was a Bus Transportation survey has been completed. There is a public input meeting on December 10th, 2019 at Rutland Senior Secondary school.

CO-PAC isn't hosting workshops and is instead encouraging PAC's to host parent information workshops. Check out the website for topics to suggest.

Also, what is a PAC about for parents, a huge part is Fundraising, but what else?

The COPAC meetings happen the first Monday of the month and are held at the Hollywood Road Educational Centre at 7:00 pm. There is a representative from every school in the district who attends.

BC FRUIT AND VEGGIE PROGRAM - Julie T.: Our next delivery is November 18th and is apples.

In regards to our BC Fresh fundraiser, we made approximately \$321.20 profit for the PAC, will receive final numbers from the bookkeeper as there were some costs. We can do this fundraiser once a year.

The delivery will be November 27th and will need volunteers to help with unloading the truck. Also need volunteers for pickup dates.

COMMITTEE/DISCUSSION GROUPS - 7:20 PM TO 7:35 PM

SUMMARY FROM COMMITTEES

GRADE 5 - Heather Johnson:

School Cash Online - A reminder will be sent to parents to pay the \$25 for Grade 5 activities online.

Hot Dog Sale - Working as a committee to get something set up with Save-On-Foods.

Grade 5 Movie Night - We have purchased supplies for two movie nights, coming in under \$200.

Grade 5's would like to continue doing Movie nights if the PAC aren't going to do them. Discussion about giving future movie nights to Grade 5's or giving them treat days after Christmas.

November 21st Event Bake Sale - Purchased supplies for table and packaging goodies, coming in under \$200.

All reimbursement forms and deposit forms are in the PAC kitchen and when filled out gets put in the lock box.

SRE HOLIDAY FUN NIGHT

Craft Fair Committee - Julie T. & Lisa F.:

Next Committee meeting to confirm things is November 14th during the movie night, volunteers welcome. Staff have volunteered to help at event, we still need parent volunteers. We have eleven tables purchased where people will be selling crafts etc.

Sue M. asked about there being an activity in one of the classrooms for kids with childcare, movies etc to help parents shop without children. Mr. Watson will think about it and see what we can do.

We need to ask about increasing our budget to \$600 for the event, including entertainment, make and take crafts etc.

Heather J. made a motion for committee to spend up to \$600 for November 21st SRE Holiday Craft Fair Fun event. Cori H. seconded. **Motion carried by majority vote.**

HOT LUNCH - Toni K.

Jennifer L. is doing all the organizing online, Darcee K. is organizing volunteers and office correspondence. Starting in January, there will only be 2 vendors, every second week, Dominos and Boston Pizza as they are the easiest for volunteers etc. The cut off for ordering will remain the 25th of the month and it will be set up to the end of June as part of simplifying the system.

RAFFLE BASKETS

The notices have been sent to parents and will be collecting donations up to November 25th, 2019. We have been given a week extension to apply for a Gaming License. We will have three days to sell Raffle Basket tickets leading up to the concert. Questions asked about buying wine for baskets, it depends on the rules of the Gaming License, a gift certificate would probably be acceptable. We need to up our budget for topping up the baskets if needed.

Toni K. made a motion to spend up to \$350 to top up Raffle Baskets if needed. Julie T. seconded.

Motion carried by majority vote.

YEAR-END CELEBRATION

We are looking at a date of June 4th for our SRE Year-End Celebration. Toni K. and Sue M. are heading the committee to start the organizing process. We are looking at having gymnastics in the gym and water sports in the field. The gymnastics place that has been to the school is holding the tentative set date for us. Our fundraising goal is to have this be a celebration this year for everyone's hard work over the last two years and a thank you to the staff for all their help as well.

We need volunteers to run the concession, everything else would be done by the company doing gymnastics and water activities.

There would be inflatables, water slides, obstacle course, parkour etc. it's \$550-\$700 for two hours. It'd be \$1,795 for the entire package. Might be able to get a sponsor for up to \$1,000. We may also need to put down a deposit to book it. We haven't received that amount yet.

Toni made a motion to spend up to \$2,000 towards the year end event. Sally M. seconded. **Motion carried by majority vote.**

NEXT MEETING DATE IS - January 16th, 2020.

Allison B., Cori H. & Julie T. volunteered to bring treats for the next meeting.

Motion to adjourn (8:00 p.m.)