



SOUTH RUTLAND ELEMENTARY
PARENT ADVISORY COUNCIL
MINUTES OF MEETING

Date & Time: October 8, 2013

Location: SRE Staff Lounge

Present:

Heather Johnson
Cathie Mutter
Angela Johnson
Jason Stanford

Allison Scuffi
Dave Johnson
Jennifer Larsen

Pat Rambold
Tanya Harnett
Josie Jagers

Sofia Simeonidis
Vivian Evans
BillieJo Doumont

MINUTES

1.0 Agenda Approval

Pat made a motion to adopt October 8, 2013 agenda. Heather made an amendment to change name of guest speaker from Val Petillion to Heather Hendricks (3.0a). Pat made a motion to adopt amended agenda. Vivian seconded.

2.0 Past Meeting Minutes Approval

Billie Jo made a motion to accept minutes for September 10, 2013. Jennifer seconded.

3.0 Presidents Report: Heather Johnson

- a. Guest Speaker-Heather Hendricks. SRE music teacher is requesting the PAC help purchase new instruments for the music program. Presented list of items and prices to purchase from Empire Music. Discounts offered at a tiered rate, free delivery, and any repairs can be done with Empire Music. Priority instrument needed are recorders. Need 15 for school stock to loan to students that can not purchase. Students will pay \$8 instead of \$7 to allow for school supply of recorders. Pat made a motion to spend up to \$2000 on school instruments. Angela seconded. Voted all in favour. Passed. Heather Hendricks will place order and request SRE PAC invoiced directly to save on the tax.
- b. Babysitting-A discrepancy on what babysitters have been getting paid and what is outlined in the SRE PAC agreement was discovered. Agreement outlines fee paid as \$15 for six kids from 6:15-8:15, each sitter, as of last amendment April 2011. Last few cheques paid out were \$20 and \$25 if more than six children or time extended. Heather made a motion to amend fee schedule to \$20 for six children for two hours and \$25 for more than six children or going longer than 8:15pm. Jennifer seconded. Voted all in favour. Passed. Reminder that we need to keep PAC meetings to 8:00pm so we don't lose fundraising dollars to unnecessary costs.
- c. School Planning Council-One parent had to step down from the committee. Pat stepped in to join Vivian and Heather.
- d. Raffle Review-Main Prize idea suggested Prepaid VISA card. Looking to spend up to \$1000 for main prize, spa gift certificate, and printing costs for tickets. Heather provided letters to give to Coopers, Save-On, Shoppers, Walmart, Safeway, and IGA to request times to sell tickets outside.

3.1 Treasurer's Report: Sofia Simeonidis

No printed report until Sofia has access to statements. Waiting on signing authority update at Credit Union. Sofia will have to wait for monthly statements to avoid added fees for requesting up to date transactions. Review of expenses paid. General account at \$14,368. Water slide invoice hasn't been processed through account yet, however Cathie confirmed school has paid the bill. Sofia will review. Gaming account at \$7,563. Water slide cost to be deducted is \$1265. Waiting to confirm with statements gaming funds have been deposited. Sofia made a motion to accept the report as stated. Tanya seconded.

3.2 President's Report: Cathie Mutter

Upcoming this week are fire drill and a survey on celery with the Fruit and Veggie Program. Implementation day this week. It's time to renovate the schools code of conduct, update it and make it more relevant. Automatic phone system to call and update families on Sunday evenings is in use. It will only be used occasionally. Still working on adding emails for newsletters or reminding families no longer with SRE to unsubscribe. A technical review on the school will be coming soon, possibly June 2014 as our school is in our fourth year since the last one. Teacher requests totaled \$3174, which includes the whole year of requests for some of the primary teachers. Open for discussion where it was noted it was still within the normal activity. Vivian made a motion to spend \$3174 on teacher requests. Jennifer seconded. Voted all in favour. Passed.

3.3 COPAC Report: Vivian Evans

Parent Education Survey 2013/2014 for anyone interested in completing it. Cathie will send it home. A link is available to complete online as well on both SRE and COPAC Facebook pages.

4.0 Committee Reports:

- a. Hot Lunch-Tanya Harnett, Caesar salads were yummy, just not big enough. It's just as cheap or cheaper to buy precooked chicken when considering how labour intensive it was to cook beforehand. Kitchen and cooking supplies purchased. Tanya made a motion for \$250 for supplies. Jason seconded. Voted all in favour. Passed.
- b. Family Photo Night-Josie Jaggars is looking for help with forms, counting money and charting time slots booked. Volunteer needs to call families and confirm time slots. Jennifer will help and Tanya will email her the form to use.

5.0 Other Business: Angela Johnson Popcorn Wednesdays. 4 bags ordered from Kernels while they were closed for renovations. \$62.75 profit. Suggested having school kids make posters saying fundraising for instruments. Idea of a xylophone meter to encourage kids.

5.1 Treats for next meeting: Jason

Next meeting: Tuesday, November 12, 2013

Meeting adjourned... Thank you for coming!