



**Central Okanagan
Public Schools**
Together We Learn

SCHOOL DISTRICT No. 23
(CENTRAL OKANAGAN)

South Rutland Elementary
200 Mallach Road, Kelowna, BC

SITE COMMUNICABLE DISEASE PLAN

created September 3, 2021(updated Sept 29/2023)

EFFECTIVE DATE: September 3, 2021

REVIEWED BY: South Rutland Elementary Safety Committee Oct 31, 2023

INTRODUCTION:

To provide staff, students, and visitors attending South Rutland Elementary with the communicable disease safety procedures for safely entering this facility. This plan is based on [Central Okanagan Public Schools Communicable Disease Plan](#).

Read this plan before entering this facility.

1. SITE ENTRY:

- All visitors must check-in at the administration office. All visitors, including visiting staff, must review and sign the SD23 Visitor's/Employee Sign-In Booklet
- Perform a [Daily Health Check](#) prior to entering. Do not enter if you are not well enough to participate in regular activities. Do not enter if you have previously been diagnosed with Covid-19 and your fever has not resolved.
- Masks are not required. The decision to wear a mask or face covering is a personal choice. A person's choice is to be supported and respected. Non-medical masks are available for those who have forgotten theirs but would like to wear one, or who become ill at school.
- Disinfect hands by proceeding to the nearest handwashing station. Wash hands according to Health Canada guidelines. Alcohol-based hand sanitizers may be used.
- Staff and students can bring personal items to school, but they should be encouraged to not share items that come in contact with the mouth (e.g. food, drinks, cigarettes, wind instruments, etc.).

2. PREVENTION MEASURES:

Ill, Unwell or Symptomatic

- For staff and students, see above regarding site entry.
- Staff/students displaying new symptoms while at school must immediately inform supervisor and make arrangements to leave school asap.
- If unable to immediately leave the school the individual must isolate in an area away from others, preferably outside, until able to leave.

Personal Protective Equipment

- As above, masks are no longer required however can be worn if preferred.
- Otherwise PPE should be worn as required relative to tasks performed (e.g. WHMIS).

Space Arrangement

- Staff and students should be encouraged to respect others' personal space (the distance from which a person feels comfortable being next to another person).
- In learning environments, schools can use classroom and learning environment configurations and activities that best meet learner needs and preferred educational approaches.

Hand hygiene

- Avoid touching your face.
- Wash your hands often (see this [WorkSafeBC handwashing poster](#)), but especially:
 - Upon entry and re-entry to the facility
 - After sneezing, coughing, using a tissue
 - Before you prepare food / eat
 - Before and after using a shared space
 - Before leaving work
- Sneeze/cough into the crease of your sleeve.

Physical Barriers

- It is recommended that existing plexiglass barriers remain in place if they are not interfering with operations.

3. CLEANING PROCEDURE:

- Custodial cleaning team will disinfect frequently touched items at least 1x per day.
- Less frequently touched items will have general cleaning occur in line with regular practices.

4. SHARED SPACES:

- Follow occupancy limits where posted on room doors.

5. SHARED ITEMS:

Educational Items

- May be shared but will not be cleaned/disinfected between users. Wash hands after using shared items.

Appliances

- May be shared but will not be cleaned/disinfected between users. Wash hands after using shared appliances.

Food

- Homemade/home prepared foods (home baked food, potlucks, etc.) may be shared, however that is not recommended.

Water Fountains

- Water fountains and water dispensing stations can be used but will not be cleaned/disinfected between users.

Personal Items

- Do not share personal items that come in contact with the mouth (food, water bottles, etc.).